



To: Members of the Cabinet

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 23 June 2015 at 2.00 pm**

**County Hall, Oxford, OX1 1ND**

*Joanna Simons*

Joanna Simons  
Chief Executive

June 2015

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### **Membership**

#### *Councillors*

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business &amp; Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education &amp; Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural &amp; Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health &amp; the Voluntary Sector</i>

*The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.*

*Date of next meeting: 21 July 2015*

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

- guidance note opposite

## 3. Minutes

To approve the minutes of the meeting held on 26 May 2015 (**CA3 – to be circulated separately**) and to receive information arising from them.

## 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

## 5. Petitions and Public Address

## 6. Recommendations of the Early Intervention Cabinet Advisory Group (CAG) (Pages 1 - 52)

*Cabinet Member:* Children, Education & Families

*Forward Plan Ref:* 2015/2022

*Contact:* Lucy Butler, Deputy Director for Children's Social Care Tel: (01865) 815165

Report by Chairman of the Early Intervention Cabinet Advisory Group (**CA6**).

The current budget for the Early Intervention Service including Children's Centres is

approximately £16M. As part of the service and resource planning process for the period 2014/15-2017/18 savings of £6 million were identified for the Early Intervention Service to be achieved through integration with Children's Social Care.

A cross-party Cabinet Advisory Group (CAG) was established to support development of proposals to achieve a £6M budget reduction and fundamental redesign of early intervention services was agreed.

This report provides some background into the work of the CAG and makes recommendations to Cabinet for changes to the children's early intervention service in order to realise the savings mentioned above .

***It is RECOMMENDED that Cabinet consults with potential partners on the proposals set out below:***

- a. The current service needs to be streamlined and refocused to respond to (i) financial pressures to achieve savings of £6m by 2017/18; (ii) increases in demand for statutory services.***
- b. A robust and sustainable service should be developed that delivers an integrated response to families' needs and focus on the prevention of the escalation of need.***
- c. One coherent 0-19 years' service be created rather than continuing with an early intervention service divided by age groups. This allows for better joined up working and use of limited resources.***
- d. Location of services and funding should be determined based on need as defined by Index of Multiple Deprivation, Children on Protection Plans, Children in Need and percentage under 5 (2015-20). See Annex 1 for draft summary of the needs analysis providing detailed information on the data.***
- e. In addition to centres being located on the basis of need considerations of access and geographical spread of centres is critical given the rural nature of the county. The existing locality model should be used as a basis for future service design.***
- f. Children & Family Resource Centres be developed in line with County Council localities. Locality based centres targeted to those areas of greatest need will be developed and combined with outreach services so as to allow for a good geographical spread of resources. Locality modelling which is based on natural communities means limited resources can be allocated on a needs basis at a local level. Locality modelling is a robust model which can be flexible to meet changes in need and population. It also allows for local communities/groups and parishes to play a part in service delivery.***
- g. Early intervention services must not be duplicated. Close working is required with partners, especially schools and Public Health to ensure an effective service.***
- h. Outreach of early intervention work from main service centres should be a means to ensure service provision in both urban and rural areas.***

- i. Early intervention services need to focus on providing evidence based prevention work in particular to prevent children's needs escalating and requiring statutory interventions as well as providing targeted family support. This means that some other services perhaps traditionally associated with children's centres and early intervention cannot continue under county council funding streams for example stay and play sessions.*
- j. Maintaining services through the current network of centres is not sustainable and alternative options for these buildings should be sought. Discussions are required with communities about the future of buildings and services in their area.*
- k. The voluntary and community sector provision of early intervention services in Oxfordshire is thriving. Communities should be supported by the council, including being given the opportunity to access funding to develop alternative models of service delivery. As a strong signal of commitment to alternative models community funding should be made available for communities to bid for.*
- l. Detailed proposals for the future delivery of early intervention services be drawn up for public consultation and communication undertaken at the earliest stage to involve stakeholders, including schools, district councils, town and parish councils, public health and the voluntary and community sector.*
- m. Given the current indications from Government, that there is likely to be extensive reductions in available resource, we recognise that reductions in the service, beyond the £6m, will be needed.*

## **7. Provisional 2014/15 Revenue and Capital Outturn (Pages 53 - 124)**

*Cabinet Member: Finance*

*Forward Plan Ref: 2015/001*

*Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995*

Report by Chief Finance Officer (**CA7**).

The report sets out the provisional revenue and capital outturn position for 2014/15 and shows how actual expenditure and income for the year compares to the budgeted position. Figures shown in the report reflect the Council's draft Statement of Accounts for 2014/15. This will be submitted to the Audit and Governance Committee on 8 July 2015 following certification by the Chief Finance Officer, prior to external audit.

***The Cabinet is RECOMMENDED:***

- (a) in respect of the 2014/15 outturn to:***
  - i. note the provisional revenue and capital outturn for 2014/15 along with the year end position on balances and reserves as set out in the report;*

- ii. approve the carry-forwards and virements as set out in Annex 2a;*
  - iii. recommend Council to approve the virements greater than £1.0m for Children, Education & Families, Social & Community Services, Chief Executive's Office, and Environment & Economy Directorates as set out in Annex 2a;*
  - iv. agree that the surplus on the On-Street Parking Account at the end of the 2014/15 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2015/16 financial year;*
  - v. Agree the use of £0.825m one off funding from Children, Education & Families reserves to offset the overspend within Children's Social Care;*
- (b) in respect of the 2015/16 revenue budget and Capital Programme to:*
- i. approve the virements for 2015/16 as set out in Annex 7;*
  - ii. recommend Council to approve supplementary estimates of £2.0m to the Efficiency Reserve and £2.7m to the Budget Reserve as set out in paragraph 90.*
  - iii. Approve the entry into the capital programme of the Riverside routes to Oxford city centre cycling scheme with a total budget of £3.667m and release of £0.336m project development budget to proceed with feasibility and preliminary design works.*
  - iv. Approve the increase in budget of the Cutteslowe roundabout scheme by £1.077m to £5.177m and the increase in budget of the Wolvercote roundabout scheme by £0.538m to £5.632m and to contractually commit to construction of both schemes;*
  - v. Approve the increase in the Universal Infant Free School Meals Programme by £2.053m to £4.046m.*

## **8. Novation of Health Visitor Contract (Pages 125 - 130)**

*Cabinet Member: Public Health & the Voluntary Sector*

*Forward Plan Ref: 2015/040*

*Contact: Val Messenger, Deputy Director of Public Health Tel: (01865) 328660/Clare Dodwell, Health Improvement Principal Tel: (01865) 815162*

Report by Director of Public Health (**CA8**).

A ministerial announcement on 29 January 2014 confirmed that the responsibility for the commissioning of some elements of the 0-5 Healthy Child Programme (HCP), as defined under the Section 7A agreement and GP contract 2006 NHS Act, is transferring

out of NHS England to Local Authorities on 01 October 2015.

The commissioning responsibilities moving from NHS England to Local Authorities are

- Health visiting services (universal and targeted services)
- Family Nurse Partnership (FNP) programmes (targeted service for first time teenage mothers)

This nationally mandated service is currently commissioned by NHS England and Provided through Oxford Health NHS Foundation Trust. The current contract runs until 31 March 2017.

The public health grant for 2015/16 has been increased to take account of the transfer of these responsibilities. From 2016/17 onwards, the 0-5 baseline will be added to existing public health grant allocations to local government to form an overall public health grant allocation including 0-5 services. As with current public health grant allocations, areas will be brought towards their fair share allocations through the existing process.

In line with National guidance we are securing the safe transfer of these commissioning responsibilities, and maintenance of a transformed and expanded service, through contractual stability in 2015/16 and 2016/17. The preferred approach to deliver this is through contract novation.

***Cabinet is RECOMMENDED to ratify the approach being taken to novate the Health Visiting contract in line with the transfer of commissioning responsibility for 0-5 public health services to local authorities from the 1st October 2015.***

## **9. Appointments 2015/16 (Pages 131 - 140)**

*Cabinet Member: Leader*

*Forward Plan Ref: 2015/041*

*Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262*

Report by County Solicitor & Monitoring Officer (**CA9**).

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive function.

***The Cabinet is RECOMMENDED to agree the appointments as set out in the Annex to this report, subject to any changes reported in any amended schedule and at the meeting.***

## **10. Forward Plan and Future Business (Pages 141 - 144)**

*Cabinet Member: All*

*Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming

meetings of the Cabinet appear in the Schedule at **CA10**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

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